

Framework Programme 7
Capacities: Coordination and support actions
Project no. 321491
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Duration: 48 months



Web portal launching, external and intra-consortium e-collaboration tool development

Work package 7
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Nature: R (report)



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0.1	05/04/2013	V.Janev, U. Milošević	Current status of the GenderTime portal
0.2	20/05/2013	V. Janev	Change the document in accordance with Ana Bonilla's suggestions (review sent 06/05/2013)
0.4	13/06/2013	V. Janev	Section 5 added
0.5	19/06/2013	V. Janev	New screenshots from the GenderTime portal

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Executive Summary

The main objective of the Work package 7 is to disseminate the project results to the scientific community and to the potential target beneficiaries in both private and public sector, as well as to facilitate the intra-consortium collaboration by providing tools that will simplify data and document sharing.

For that purpose, the PUPIN team established the GenderTime portal (see <http://www.gendertime.org/>) using the latest Internet technologies. The portal public part presents the GenderTime project, the accomplished results, and the GenderTime related events (project meetings, conferences, seminars, etc). On the other hand, the portal private part is used for collaboration among consortium members at both intra- and inter-workpackage levels, storing the GenderTime deliverables, actions plans, promotion materials, etc.

Additional e-collaboration features, such as commenting, content subscriptions and forums have been activated to support the collaboration between the consortium members.

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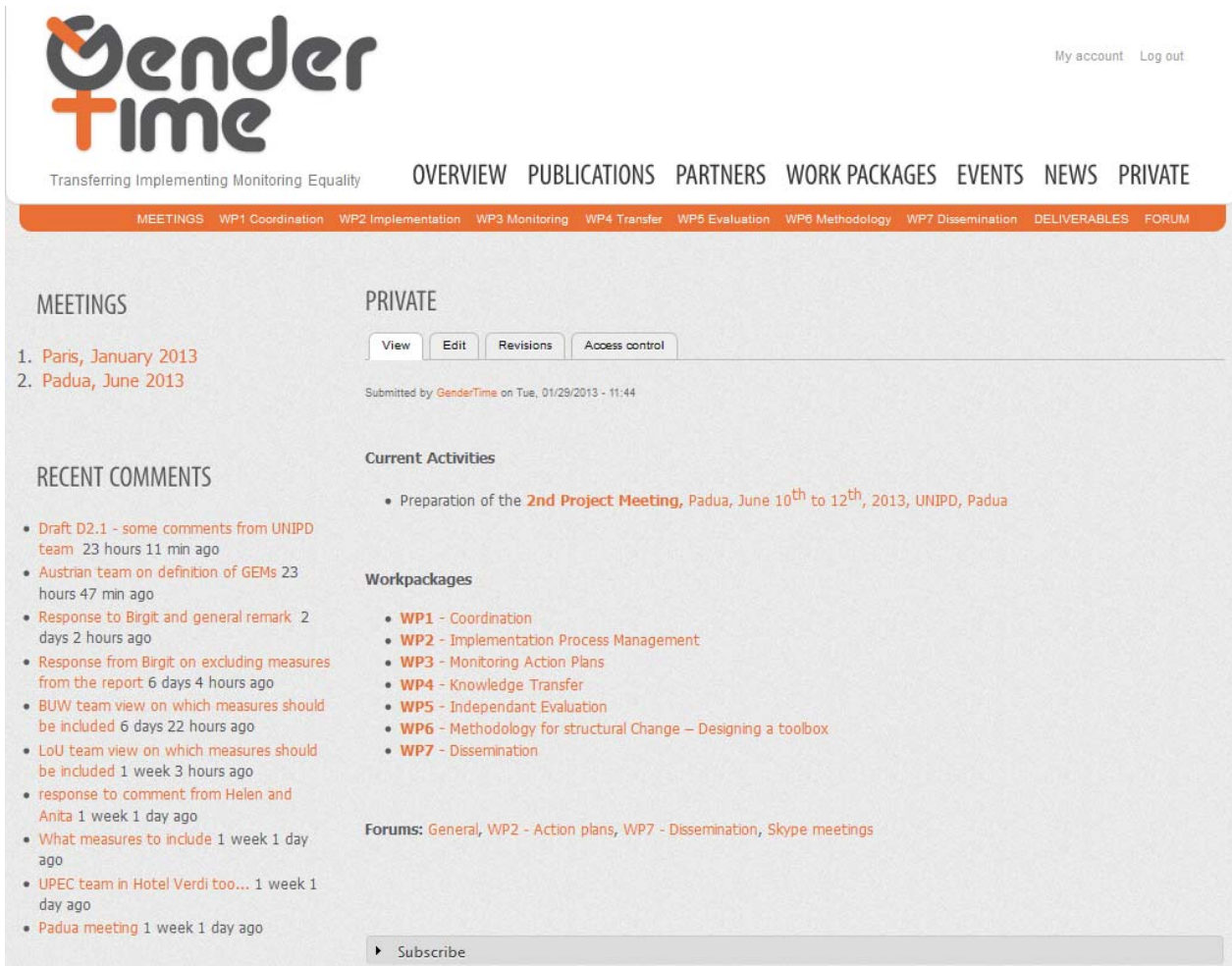
1 Introduction

According to the project plan, the GenderTime project partner “Mihajlo Pupin Institute” (PUPIN) launched the GenderTime project website in January 2013, see <http://www.gendertime.org/>. From the functionality aspect, the web portal comprises two main sections:

- a public section (accessible to everyone, see Figure 1) with a view to dissemination and general information about the project (see Chapter 2); and
- a private section (accessible to the consortium members only, see Figure 2) for collaborative work, used for sharing and exchanging information between project partners (see Chapter 3). Access to the private section is possible after logging in from the “Start” page (see the provided username and password fields at the top-right corner of the screen).



Figure 1 – Start Page



The screenshot shows the private interface of the GenderTime portal. At the top left is the GenderTime logo with the tagline 'Transferring Implementing Monitoring Equality'. To the right are links for 'My account' and 'Log out'. A navigation bar contains links for 'OVERVIEW', 'PUBLICATIONS', 'PARTNERS', 'WORK PACKAGES', 'EVENTS', 'NEWS', and 'PRIVATE'. Below this is a secondary navigation bar with links for 'MEETINGS', 'WP1 Coordination', 'WP2 Implementation', 'WP3 Monitoring', 'WP4 Transfer', 'WP5 Evaluation', 'WP6 Methodology', 'WP7 Dissemination', 'DELIVERABLES', and 'FORUM'. The main content area is divided into two columns. The left column has sections for 'MEETINGS' (listing 'Paris, January 2013' and 'Padua, June 2013'), 'RECENT COMMENTS' (listing various comments from UNIPD, Austrian team, Birgit, BUW team, LoU team, Helen and Anita, and UPEC team), and a 'Subscribe' button. The right column has a 'PRIVATE' section with 'View', 'Edit', 'Revisions', and 'Access control' buttons. Below this, it shows submission information and 'Current Activities' (listing 'Preparation of the 2nd Project Meeting, Padua, June 10th to 12th, 2013, UNIPD, Padua'). The 'Workpackages' section lists WP1 through WP7. The 'Forums' section lists 'General, WP2 - Action plans, WP7 - Dissemination, Skype meetings'.

Figure 2 – Private part of the GenderTime portal

This Deliverable contains information about the activities that the PUPIN team accomplished related to the GenderTime portal launching and maintenance in the first reporting period (M6).

2 Design and Implementation of the GenderTime Web Portal

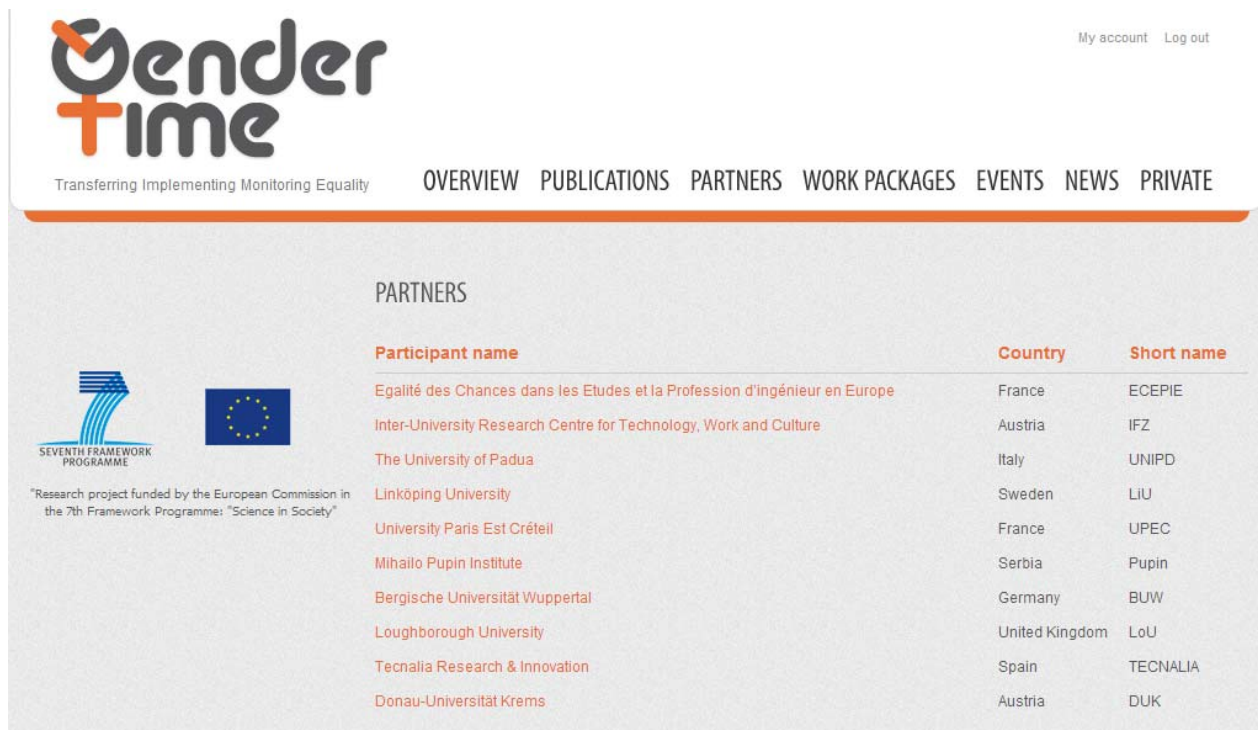
2.1 Design

The *Start page* of the GenderTime website is shown in Figure 1. The design dominant colours are orange and gray. There are three main page sections. The first one is located in the upper part, and it contains a menu bar. The second one is in the centre-right side and it shows more details about selected item in the menu bar. There is a dynamical content on the left side that leads to the section “News”. Currently, the *Start page* presents an overview of the GenderTime project.

The menu bar provides shortcuts to the following public pages:

- Publications, see <http://www.gendertime.org/GenderTimePublications>;
- Consortium members, see <http://www.gendertime.org/partners>;
- Work packages, see <http://www.gendertime.org/work-packages>;
- Events, see <http://www.gendertime.org/events>;
- News, see <http://www.gendertime.org/news>; and
- Private part of the GenderTime portal, see <http://www.gendertime.org/private>.

2.2 Partners page



The screenshot shows the GenderTime website interface. At the top left is the GenderTime logo with the tagline "Transferring Implementing Monitoring Equality". To the right are links for "My account" and "Log out". A navigation menu includes "OVERVIEW", "PUBLICATIONS", "PARTNERS", "WORK PACKAGES", "EVENTS", "NEWS", and "PRIVATE". The main content area is titled "PARTNERS" and contains a table of consortium partners. On the left side of the table, there are logos for the Seventh Framework Programme and the European Union, along with a note: "Research project funded by the European Commission in the 7th Framework Programme: 'Science in Society'".

Participant name	Country	Short name
Egalité des Chances dans les Etudes et la Profession d'ingénieur en Europe	France	ECEPIE
Inter-University Research Centre for Technology, Work and Culture	Austria	IFZ
The University of Padua	Italy	UNIPD
Linköping University	Sweden	LIU
University Paris Est Créteil	France	UPEC
Mihailo Pupin Institute	Serbia	Pupin
Bergische Universität Wuppertal	Germany	BUW
Loughborough University	United Kingdom	LoU
Tecnalia Research & Innovation	Spain	TECNALIA
Donau-Universität Krems	Austria	DUK

Figure 3 – Partners of the GenderTime project

If one selects the Partners item from the menu, an overview of the consortium partner institutions will be shown (Figure 2).



GenderTime
Transferring Implementing Monitoring Equality

My account Log out

OVERVIEW PUBLICATIONS PARTNERS WORK PACKAGES EVENTS NEWS PRIVATE

NEWS

28.03.2013
Anne-Sophie, Colette Guillopé and Yvonne Pourrat have been interviewed by a specialized newspaper in... [more](#)

28.03.2013
Following the kickoff meeting in January, UPEC team has written a french article entitled "... [more](#)

07.03.2013
The following news has been published in the Austrian newspaper "Der Standard" after an interview... [more](#)

Egalité des Chances dans les Etudes et la Profession dingénieur en Europe

View Edit

Participant short name: ECEPIE
Country: France
Homepage: ecepie.fr/quelques_mots.php?langue=en

Non-profit organization created by men and women willing to commit themselves, outside their professional sphere, to the promotion of women in the technical and scientific fields and in particular to the promotion of women engineers. Aim of the organization: The promotion of equal opportunities in engineering education and careers in France and in Europe through studies, research activities and specific actions (conferences, symposia, publications), support to research activities and junior researchers as well as expert activities in France and in Europe. ECEPIE is particularly committed to working within European or national programmes in order to assess equal opportunities policies implemented by research programmes. In the past years ECEPIE has been an active member of several European Research projects (WOMENG, 5th FP, PROMETEA, 6th FP, HELENA, 7th FP). It is co-organiser of international conferences, and publisher of research documents. ECEPIE is full member of several networks as EPWS and the PROMETEA Network; ECEPIE works in close collaboration with French governmental institutions as CDEFI (Conference of the Heads of the French Engineering Schools), a research team - STEF - in Ecole Normale Supérieure de Cachan, and ESCHIL team in INSA, Lyon. For the present proposal ECEPIE will be in charge of the Coordination.

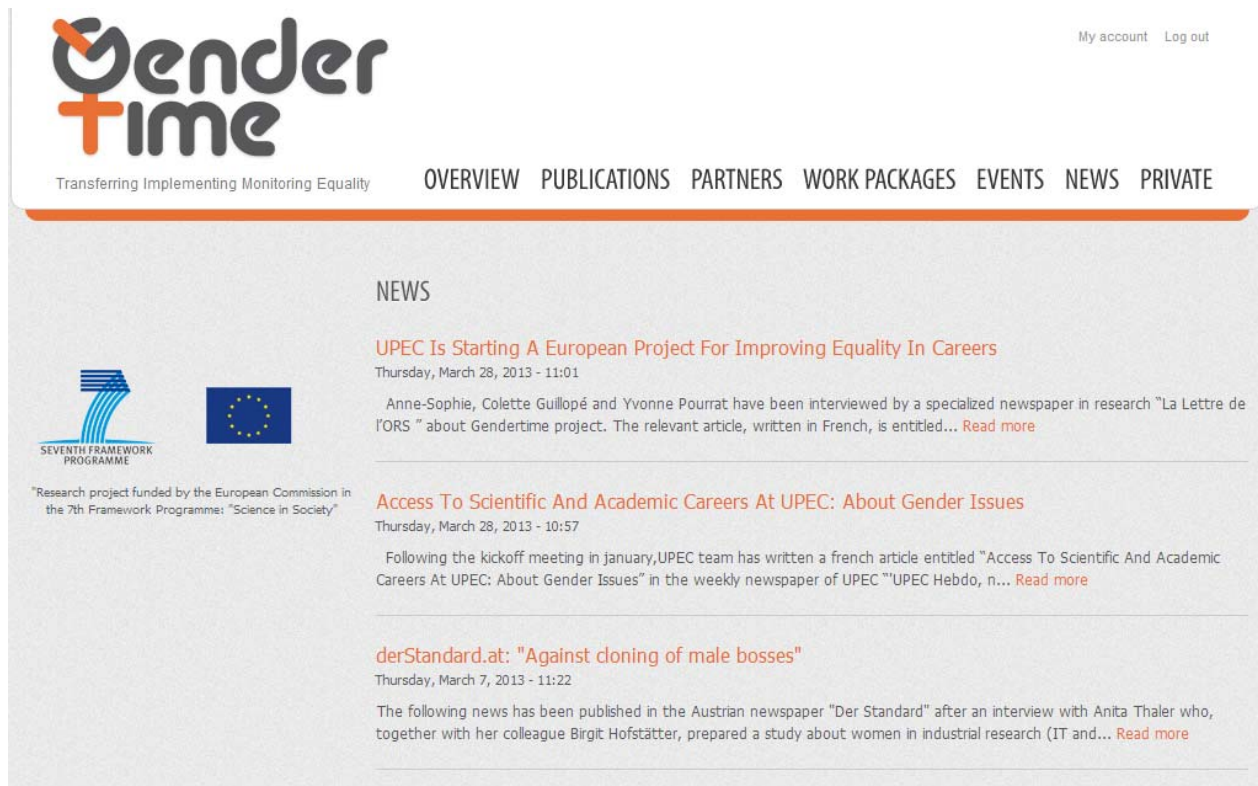
Persons involved:
Dr Yvonne Pourrat is graduated in Agronomy Engineering and obtained her Doctorate in Plant Physiology (University of Paris VI). She worked in CNRS and at the University of Paris XI (Orsay) as scientific researcher specialist in physiology and biotechnology of plants under biotic stress. She has numerous publications in this field. She serves as expert for international institutions: IICA, UNESCO and EC. She has coordinated EU projects (4th, 5th and 6th FP) and international networks. In the field of the present proposal she has coordinated the project WOMENG: "Creating culture for success of women engineers" (5th FP, including 7 partners) and PROMETEA: "Empowering women engineers in industrial and academic research" (6th FP, including 18 partners). Currently she coordinates the "Prometea Network", member of EPWS, she work for ECEPIE in the EU project HELENA: "Higher education leading to engineering and scientific careers" and she is the European Affairs Coordinator of the CDEFI consultative body of the French Ministry of Higher Education and Research.

 
*Research project funded by the European Commission in the 7th Framework Programme: "Science in Society"

Figure 4 – More info about a partner in the GenderTime project

After selecting the partner name, more information about the partner institution will be presented to the user, see Figure 4.

2.3 News page



The screenshot shows the GenderTime website's news page. At the top left is the GenderTime logo with the tagline "Transferring Implementing Monitoring Equality". To the right are links for "My account" and "Log out". Below the logo is a navigation menu with items: OVERVIEW, PUBLICATIONS, PARTNERS, WORK PACKAGES, EVENTS, NEWS, and PRIVATE. The main content area is titled "NEWS" and features three news items. The first item is "UPEC Is Starting A European Project For Improving Equality In Careers" dated Thursday, March 28, 2013 - 11:01. It includes logos for the Seventh Framework Programme and the European Union, and a note that the project is funded by the European Commission. The second item is "Access To Scientific And Academic Careers At UPEC: About Gender Issues" dated Thursday, March 28, 2013 - 10:57. The third item is "derStandard.at: 'Against cloning of male bosses'" dated Thursday, March 7, 2013 - 11:22. Each item has a "Read more" link.

Figure 5 – News page

The “News” page serves to inform the public about recent activities of the GenderTime researchers, e.g. published papers in respectable journals, press releases in different member countries, or interviews with GenderTime members. The “News” page is constantly updated.

3 Private Section of the GenderTime portal

The private section, accessible to the consortium members only, is used for sharing and exchanging information between the project partners.

3.1 Instructions for browsing the portal

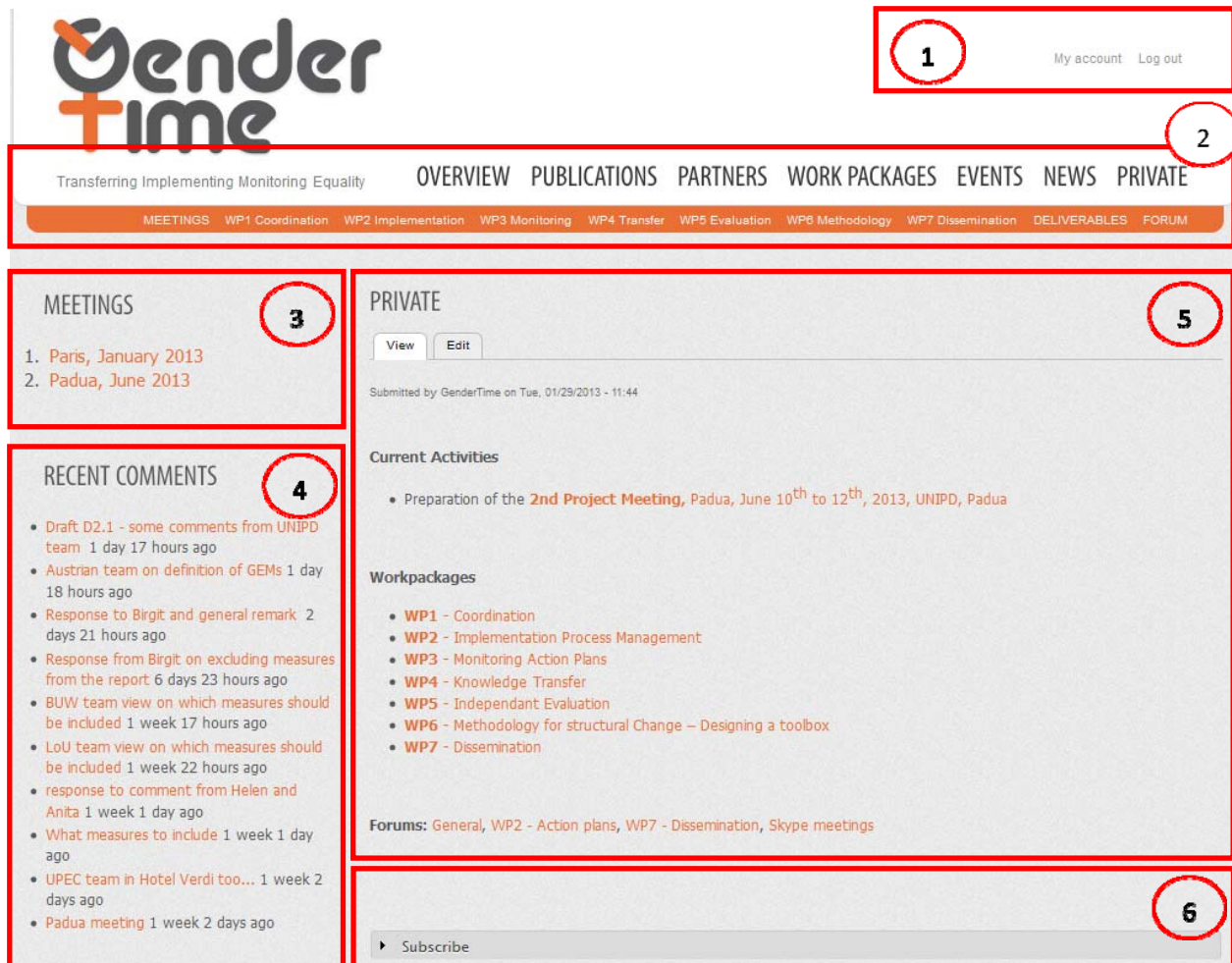


Figure 6 – Screen organization

Figure 6 shows the screen that will be presented to the user after successful login. It is possible to distinguish six different areas that aim at:

1. Managing the user profile;
2. Navigating through the portal
 - the upper menu links to public topics ([publications](#), [WP descriptions](#), [news](#));
 - the lower menu links to pages reserved for intra-consortium e-collaboration i.e. [MEETINGS](#), [WP1 Coordination](#), [WP2 Implementation](#), [WP3 Monitoring](#), [WP4 Transfer](#), [WP5 Evaluation](#), [WP6 Methodology](#), [WP7 Dissemination](#), [DELIVERABLES](#), and [FORUM](#).
3. Providing an overview of internal meetings;
4. Providing an overview of recent comments posted by users as well as active forum topics;
5. Providing information and documents related to the selected topic;

6. Managing the subscription for the selected page.

3.2 Managing the user profile

New users can apply for credentials to use the private part of the GenderTime portal by filling the form presented in Figure 7.

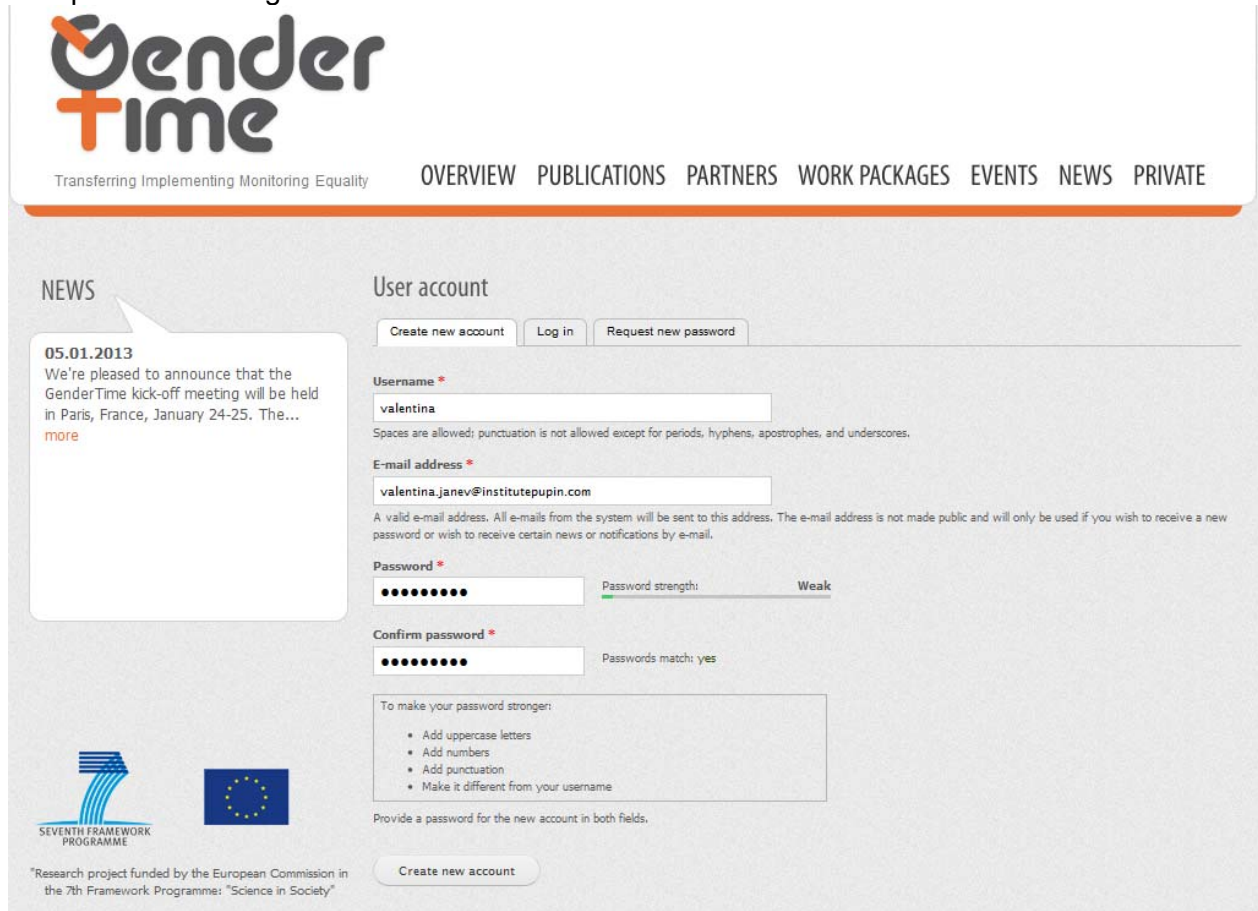
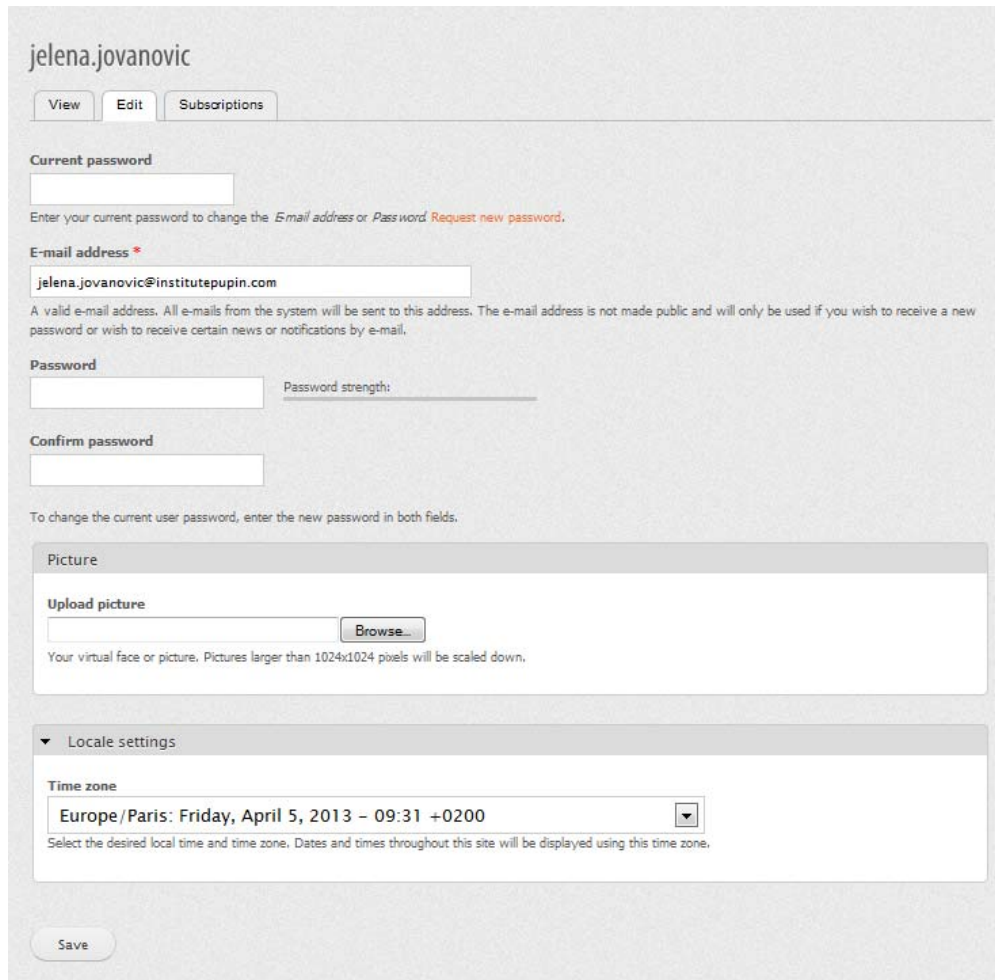


Figure 7 – Create new account page

After logging in to the private part of the portal, using the “My account” shortcut, that appears at the top-right corner of the screen, users have possibilities to change their profile including

- password, picture, local settings (see Figure 8);
- subscriptions to changes of the content of the portal (see Figure 9).



jelena.jovanovic

[View](#) [Edit](#) [Subscriptions](#)

Current password

Enter your current password to change the *E-mail address* or *Password* [Request new password](#).

E-mail address *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password

 Password strength: _____

Confirm password

To change the current user password, enter the new password in both fields.

Picture

Upload picture

Your virtual face or picture. Pictures larger than 1024x1024 pixels will be scaled down.

▼ **Locale settings**

Time zone

 ▼

Select the desired local time and time zone. Dates and times throughout this site will be displayed using this time zone.

Figure 8 – Edit user profile page

▼ Delivery of notifications

Receive notifications

Yes

No

You can temporarily suspend notifications from being sent, e.g. during a vacation. They will be retained and sent after you reenable notifications.

Save notifications

▼ Settings

▼ Auto-subscribe

Auto-subscribe to new content
Automatically subscribes you to items that you create.

Auto-subscribe to updated content
Automatically subscribes you to items that you update (if you have that permission).

Auto-subscribe to comments
Automatically subscribes you to items that you comment on (or where you update a comment, if you have that permission).

Notify poster of own posts
Sends you notifications about your own posts (if you're subscribed).

Digest mode
Merges your notifications into a single email, sent at the interval you specify.

▼ Preferences

Send interval

As soon as possible ▼

The frequency of notifications; it may take longer, but notifications will not be sent more frequently than indicated.

On updates
Sends a notification when an item is updated.

On comments
Sends a notification when an item receives a comment or reply.

Any changes you make here will only apply to newly created subscriptions.

▶ Visibility of controls

Save settings

Figure 9 – Manage subscriptions page

3.3 Project meetings page

During the project time-frame, ten project meetings have been planned, as follows:

1. [Kick-off meeting in Paris \(month 1\)](#)
1. [1st Workpackage leaders meeting in Padua \(month 6\)](#)
2. 2nd Project meeting in Linköping (month 12)
3. 2nd Workpackage leaders meeting in Belgrade (month 18)
4. 3rd Project meeting meeting in Bilbao (month 24)
5. 3rd Workpackage leaders meeting in Graz (month 30)
6. 4th Project meeting in Loughborough (month 36)
7. 4th Workpackage leaders meeting in Wuppertal (month 42)
8. Final Conference in Paris (month 45)
9. 5th and Final Project meeting in Brussels (month 48)

[Overview of the meetings](#) will be provided via the page shown in Figure 10, while each meeting page will contain the Agenda document, presentations, meeting minutes, etc (see Figure 11).

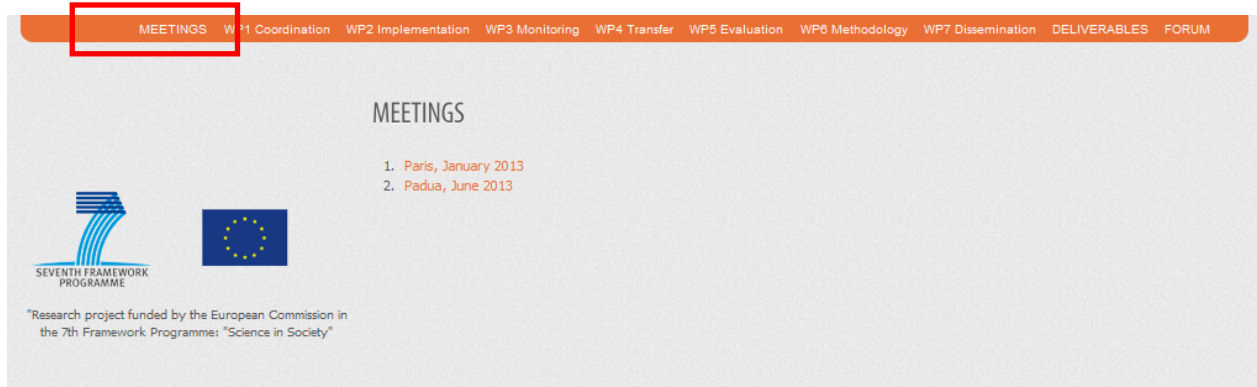


Figure 10 – Meetings page



Figure 11 – Paris Meeting page

3.4 WP1 Coordination page

[WP1 Coordination](#) page provides access to documents relevant for the whole consortium such as:

- the last version of the “Annex 1 - Description of Work” document;
- contact details and Skype accounts;
- GenderTime Logo, Leaflet, Poster;
- etc.

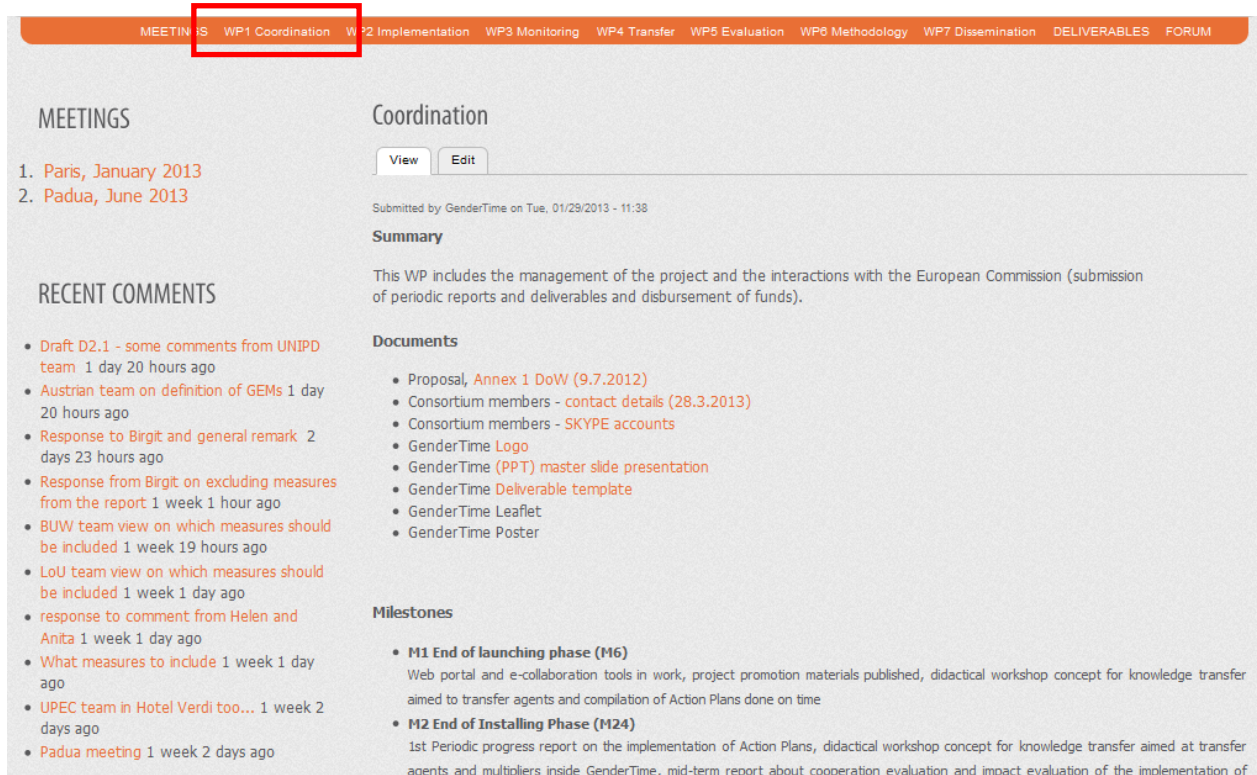


Figure 12 – WP1 Coordination page

NOTE: All the WP’s have the same structure, with the following fields:

- Summary: with a brief description of the WP;
- Documents: a list with the main documents generated in the WP, including a link where they can be downloaded;
- Milestones (only for WP1): a list of 4 milestones after each of 4 phases defined (end of launching phase, installing phase, reflecting phase and spreading phase);
- Attachments (additional): some WP’s include a list of attachments;
- Subscribe: this section manages the subscription for the selected page, offering 3 different alternatives:

▼ **Subscribe**

Subscribe to this page

To *Private page* content

To *Private page* content by *GenderTime*

The master checkboxes in the left-most column turn the given subscription on or off. Depending on the setup of the site, you may have additional options for active subscriptions.

Figure 13 – Subscription to a private page

- Add new comment: this section offers the possibility of adding a comment to this WP, and allows other partners to reply.

3.5 WP2 Implementation page

[WP2 Implementation](#) page enables knowledge sharing between partner institutions and provides support for the implementation process. This page leads to the private pages of the Tasks:

- [Task 1: Definition and design of activities \(LoU\)](#)
- [Task 2: Implementation of Action Plans \(UPEC\)](#)
- [Task 3: In-process consulting of the implementation of gender equity measures \(Tecnalia\)](#)

Currently [Task 1](#) page contains information about the existing measures concerning gender equality in partner institutions that enable better understanding of the differences and similarities between consortium countries. Later on, Action plans and details about their implementation will be also stored in this [Task 2](#) of the GenderTime portal.

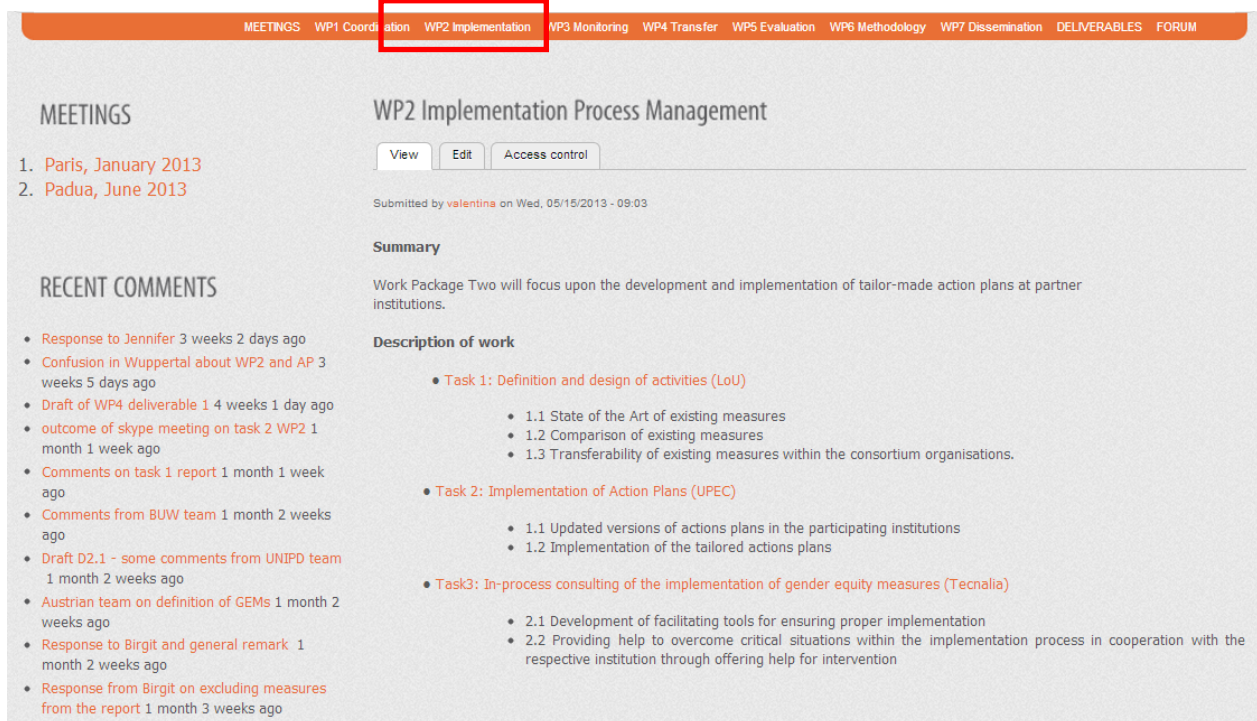
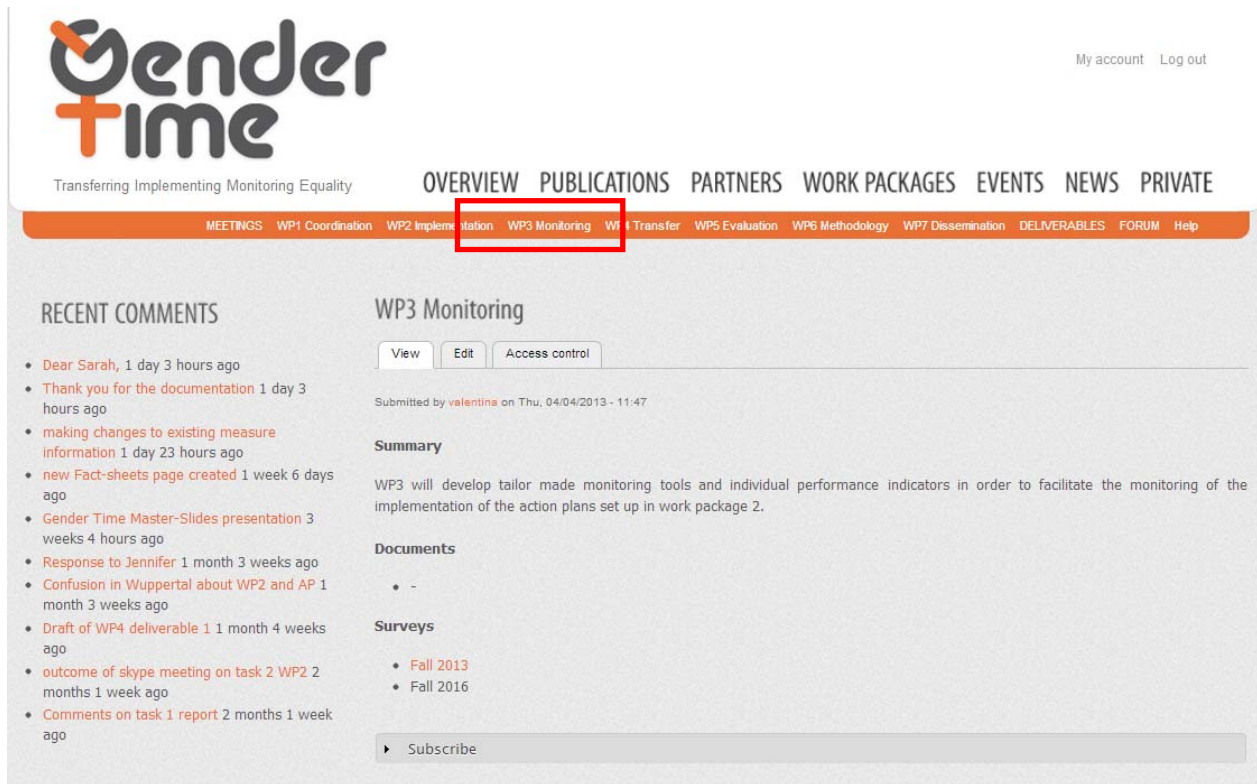


Figure 14 – WP2 Implementation page

3.6 WP3 Monitoring page

[WP3 Monitoring](#) page is reserved for monitoring of both quantitative and qualitative results in each GenderTime institution.



The screenshot shows the GenderTime website interface. At the top left is the GenderTime logo with the tagline "Transferring Implementing Monitoring Equality". To the right, there are links for "My account" and "Log out". Below the logo is a navigation menu with categories: OVERVIEW, PUBLICATIONS, PARTNERS, WORK PACKAGES, EVENTS, NEWS, PRIVATE. A secondary menu below it lists various work packages: MEETINGS, WP1 Coordination, WP2 Implementation, WP3 Monitoring (highlighted with a red box), WP4 Transfer, WP5 Evaluation, WP6 Methodology, WP7 Dissemination, DELIVERABLES, FORUM, Help.

The main content area is titled "WP3 Monitoring" and includes a "View" button, "Edit" button, and "Access control" button. Below this, it states "Submitted by valentina on Thu, 04/04/2013 - 11:47".

Summary
WP3 will develop tailor made monitoring tools and individual performance indicators in order to facilitate the monitoring of the implementation of the action plans set up in work package 2.

Documents
• -

Surveys
• Fall 2013
• Fall 2016

At the bottom of the page, there is a "Subscribe" button.

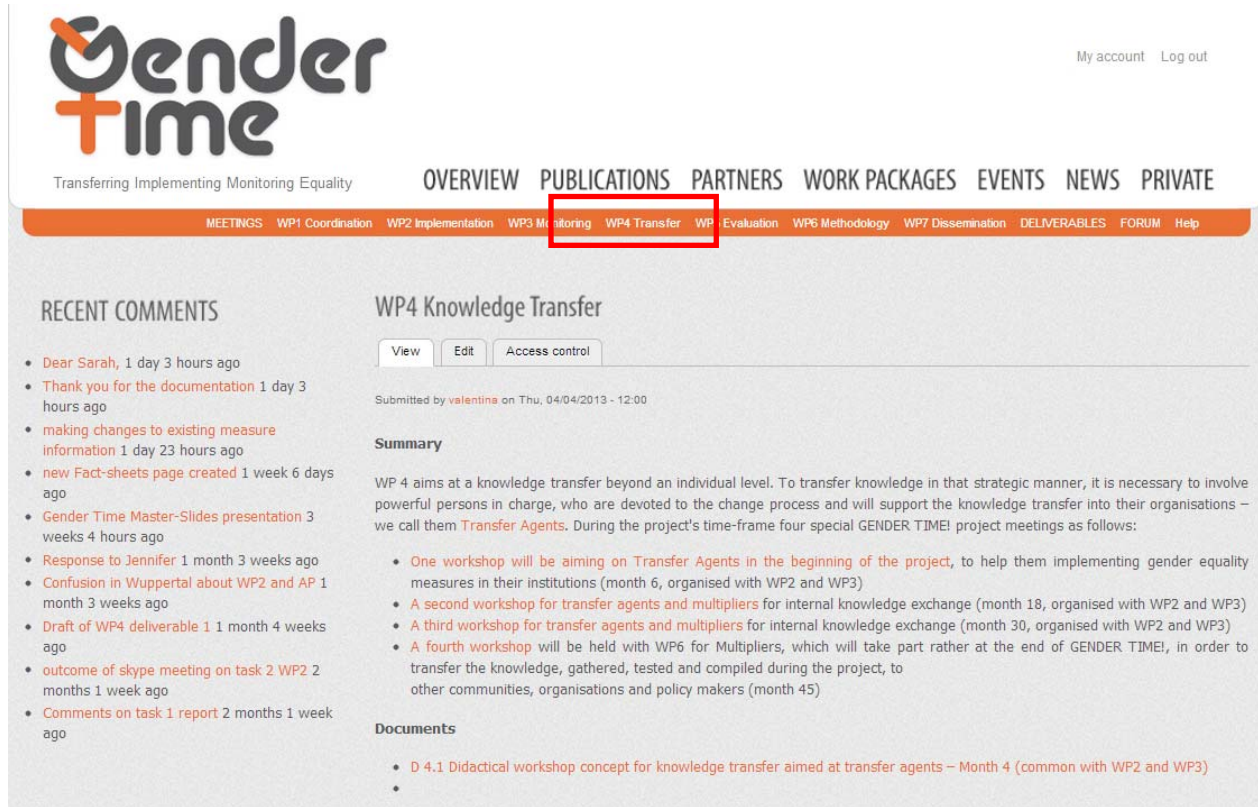
RECENT COMMENTS

- [Dear Sarah](#), 1 day 3 hours ago
- [Thank you for the documentation](#) 1 day 3 hours ago
- [making changes to existing measure information](#) 1 day 23 hours ago
- [new Fact-sheets page created](#) 1 week 6 days ago
- [Gender Time Master-Slides presentation](#) 3 weeks 4 hours ago
- [Response to Jennifer](#) 1 month 3 weeks ago
- [Confusion in Wuppertal about WP2 and AP](#) 1 month 3 weeks ago
- [Draft of WP4 deliverable 1](#) 1 month 4 weeks ago
- [outcome of skype meeting on task 2 WP2](#) 2 months 1 week ago
- [Comments on task 1 report](#) 2 months 1 week ago

Figure 15 – WP3 Monitoring page

3.7 WP4 Knowledge Transfer page

[WP4 Transfer](#) page will facilitate the exchange of gender action plan knowledge.



GenderTime
Transferring Implementing Monitoring Equality

My account Log out

OVERVIEW PUBLICATIONS PARTNERS WORK PACKAGES EVENTS NEWS PRIVATE

MEETINGS WP1 Coordination WP2 Implementation WP3 Monitoring **WP4 Transfer** WP5 Evaluation WP6 Methodology WP7 Dissemination DELIVERABLES FORUM Help

RECENT COMMENTS

- Dear Sarah, 1 day 3 hours ago
- Thank you for the documentation 1 day 3 hours ago
- making changes to existing measure information 1 day 23 hours ago
- new Fact-sheets page created 1 week 6 days ago
- Gender Time Master-Slides presentation 3 weeks 4 hours ago
- Response to Jennifer 1 month 3 weeks ago
- Confusion in Wuppertal about WP2 and AP 1 month 3 weeks ago
- Draft of WP4 deliverable 1 1 month 4 weeks ago
- outcome of skype meeting on task 2 WP2 2 months 1 week ago
- Comments on task 1 report 2 months 1 week ago

WP4 Knowledge Transfer

View Edit Access control

Submitted by *valentina* on Thu, 04/04/2013 - 12:00

Summary

WP 4 aims at a knowledge transfer beyond an individual level. To transfer knowledge in that strategic manner, it is necessary to involve powerful persons in charge, who are devoted to the change process and will support the knowledge transfer into their organisations – we call them **Transfer Agents**. During the project's time-frame four special GENDER TIMEI project meetings as follows:

- One workshop will be aiming on **Transfer Agents in the beginning of the project**, to help them implementing gender equality measures in their institutions (month 6, organised with WP2 and WP3)
- A **second workshop for transfer agents and multipliers** for internal knowledge exchange (month 18, organised with WP2 and WP3)
- A **third workshop for transfer agents and multipliers** for internal knowledge exchange (month 30, organised with WP2 and WP3)
- A **fourth workshop** will be held with WP6 for Multipliers, which will take part rather at the end of GENDER TIMEI, in order to transfer the knowledge, gathered, tested and compiled during the project, to other communities, organisations and policy makers (month 45)

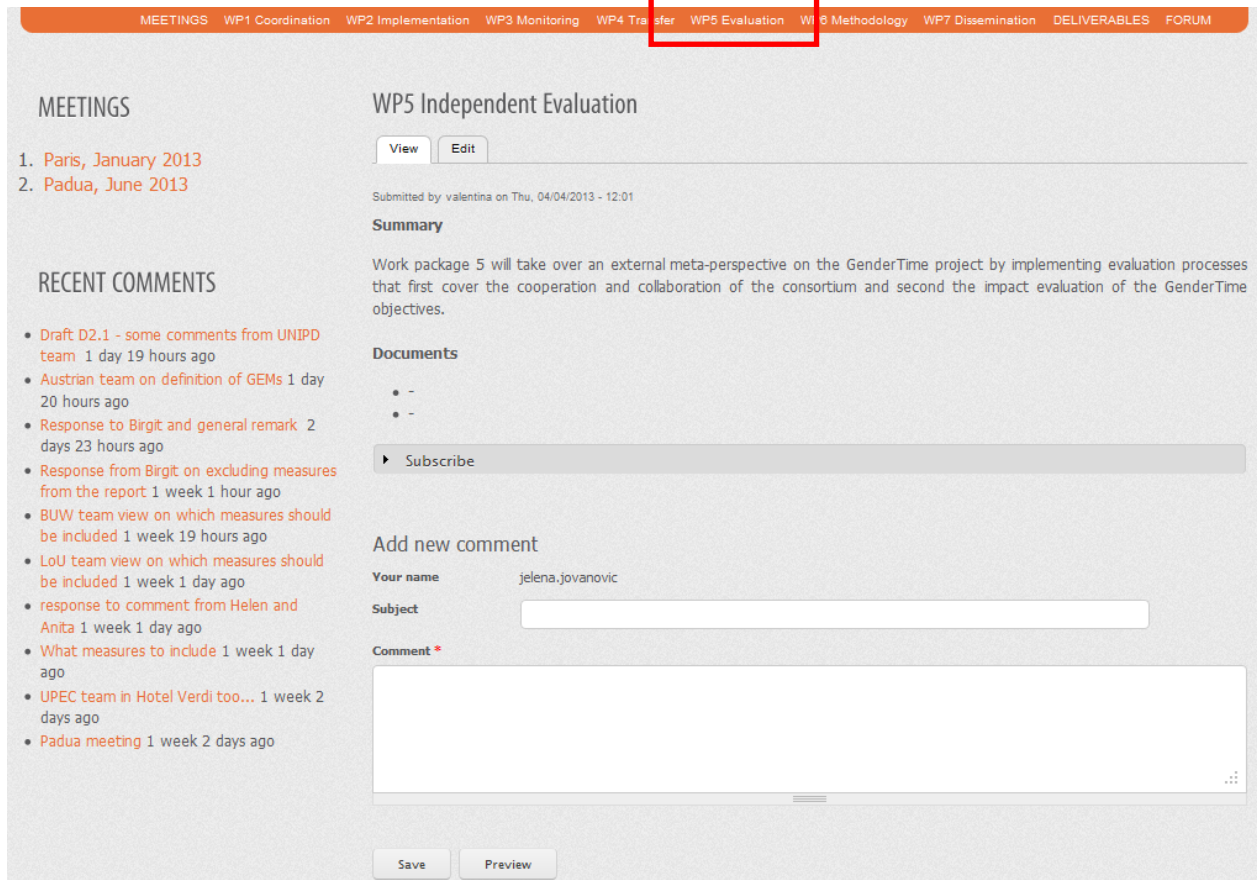
Documents

- D 4.1 Didactical workshop concept for knowledge transfer aimed at transfer agents – Month 4 (common with WP2 and WP3)

Figure 16 – WP4 Knowledge Transfer page

3.8 WP5 Evaluation page

[WP5 Evaluation](#) page is reserved for the evaluation activities led by the Danube University Krems.



MEETINGS

1. Paris, January 2013
2. Padua, June 2013

RECENT COMMENTS

- Draft D2.1 – some comments from UNIPD team 1 day 19 hours ago
- Austrian team on definition of GEMs 1 day 20 hours ago
- Response to Birgit and general remark 2 days 23 hours ago
- Response from Birgit on excluding measures from the report 1 week 1 hour ago
- BUW team view on which measures should be included 1 week 19 hours ago
- LoU team view on which measures should be included 1 week 1 day ago
- response to comment from Helen and Anita 1 week 1 day ago
- What measures to include 1 week 1 day ago
- UPEC team in Hotel Verdi too... 1 week 2 days ago
- Padua meeting 1 week 2 days ago

WP5 Independent Evaluation

View Edit

Submitted by valentina on Thu, 04/04/2013 - 12:01

Summary

Work package 5 will take over an external meta-perspective on the GenderTime project by implementing evaluation processes that first cover the cooperation and collaboration of the consortium and second the impact evaluation of the GenderTime objectives.

Documents

- -
- -

Subscribe

Add new comment

Your name jelena.jovanovic

Subject

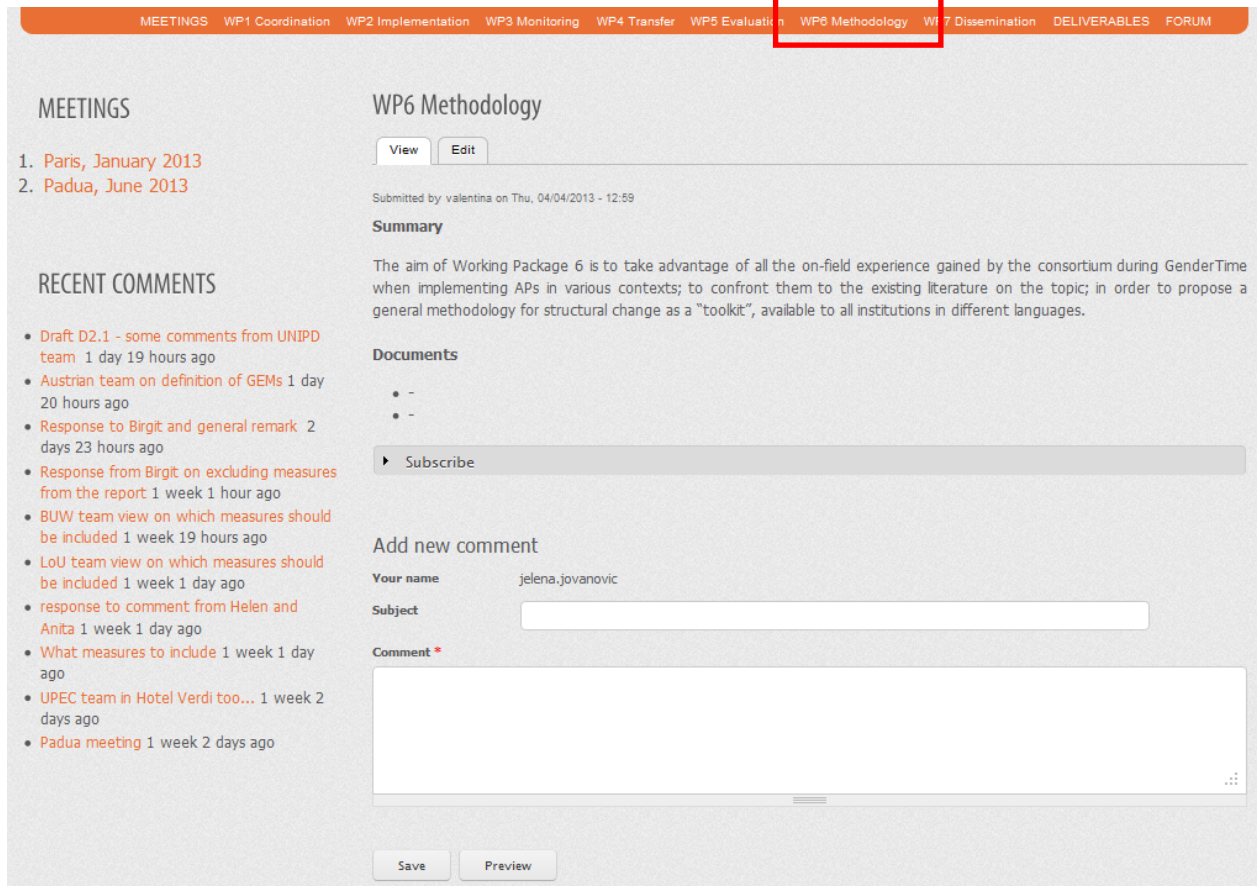
Comment *

Save Preview

Figure 17 – WP5 Evaluation page

3.9 WP6 Methodology page

[WP6 Methodology](#) is reserved for the WP6 activities that will start M18.



MEETINGS

1. Paris, January 2013
2. Padua, June 2013

RECENT COMMENTS

- Draft D2.1 - some comments from UNIPD team 1 day 19 hours ago
- Austrian team on definition of GEMs 1 day 20 hours ago
- Response to Birgit and general remark 2 days 23 hours ago
- Response from Birgit on excluding measures from the report 1 week 1 hour ago
- BUW team view on which measures should be included 1 week 19 hours ago
- LoU team view on which measures should be included 1 week 1 day ago
- response to comment from Helen and Anita 1 week 1 day ago
- What measures to include 1 week 1 day ago
- UPEC team in Hotel Verdi too... 1 week 2 days ago
- Padua meeting 1 week 2 days ago

WP6 Methodology

View Edit

Submitted by valentina on Thu, 04/04/2013 - 12:59

Summary

The aim of Working Package 6 is to take advantage of all the on-field experience gained by the consortium during GenderTime when implementing APs in various contexts; to confront them to the existing literature on the topic; in order to propose a general methodology for structural change as a "toolkit", available to all institutions in different languages.

Documents

- -
- -

Subscribe

Add new comment

Your name jelena.jovanovic

Subject

Comment *

Save Preview

Figure 18 – WP6 Methodology page

3.10 WP7 Dissemination page

[WP7 Dissemination](#) page will be used by project members to report about:

- Participation in Seminars, Workshops and Conferences
- Publications in journals
- Press releases

WP7 team (LoU and PUPIN) has prepared:

- Dissemination plan, see http://www.gendertime.org/sites/default/files/Dissemination_plan_v1.docx
- an overview presentation of the project in a PowerPoint file, see http://www.gendertime.org/sites/default/files/GenderTime_presentation.pptx
- four different tables to be populated by consortium partners
 - Dissemination opportunities, <http://www.gendertime.org/DisseminationOpportunities>
 - Dissemination activities, <http://www.gendertime.org/ParticipationEvents>
 - Publications, <http://www.gendertime.org/Publications>
 - Stakeholders, <http://www.gendertime.org/Stakeholders>

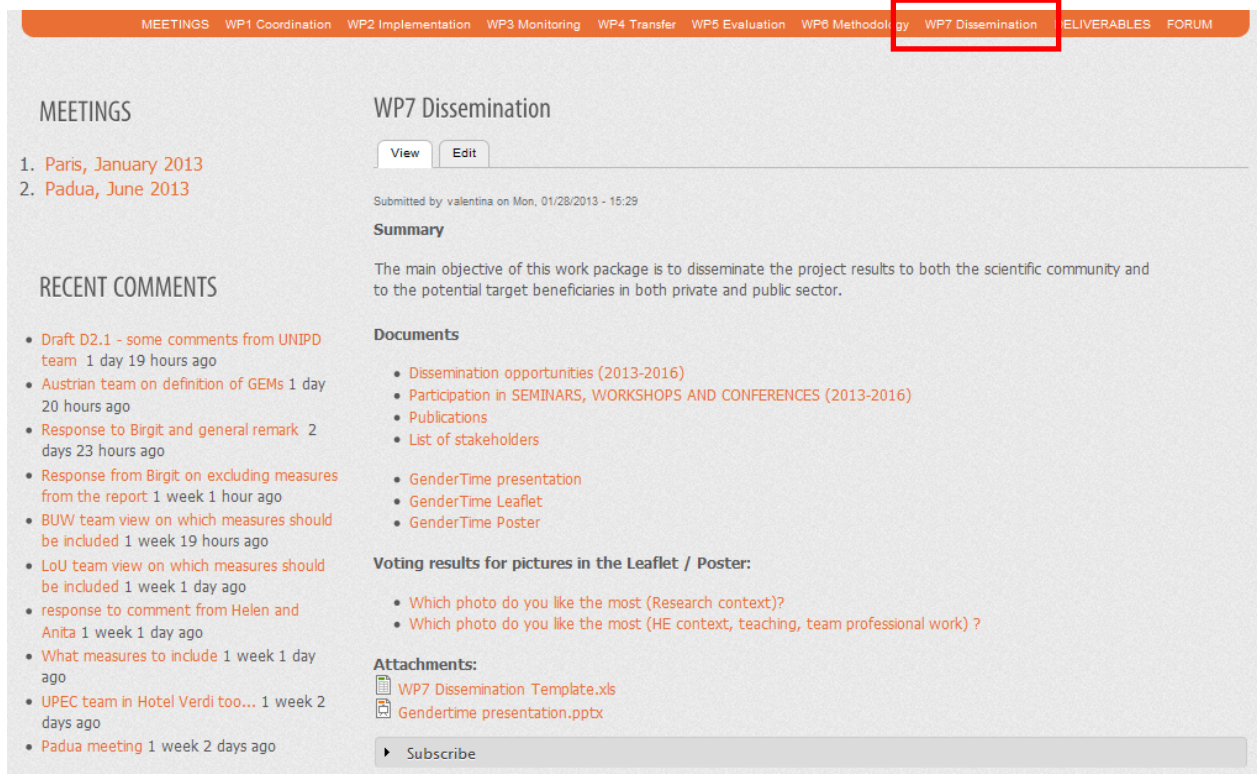
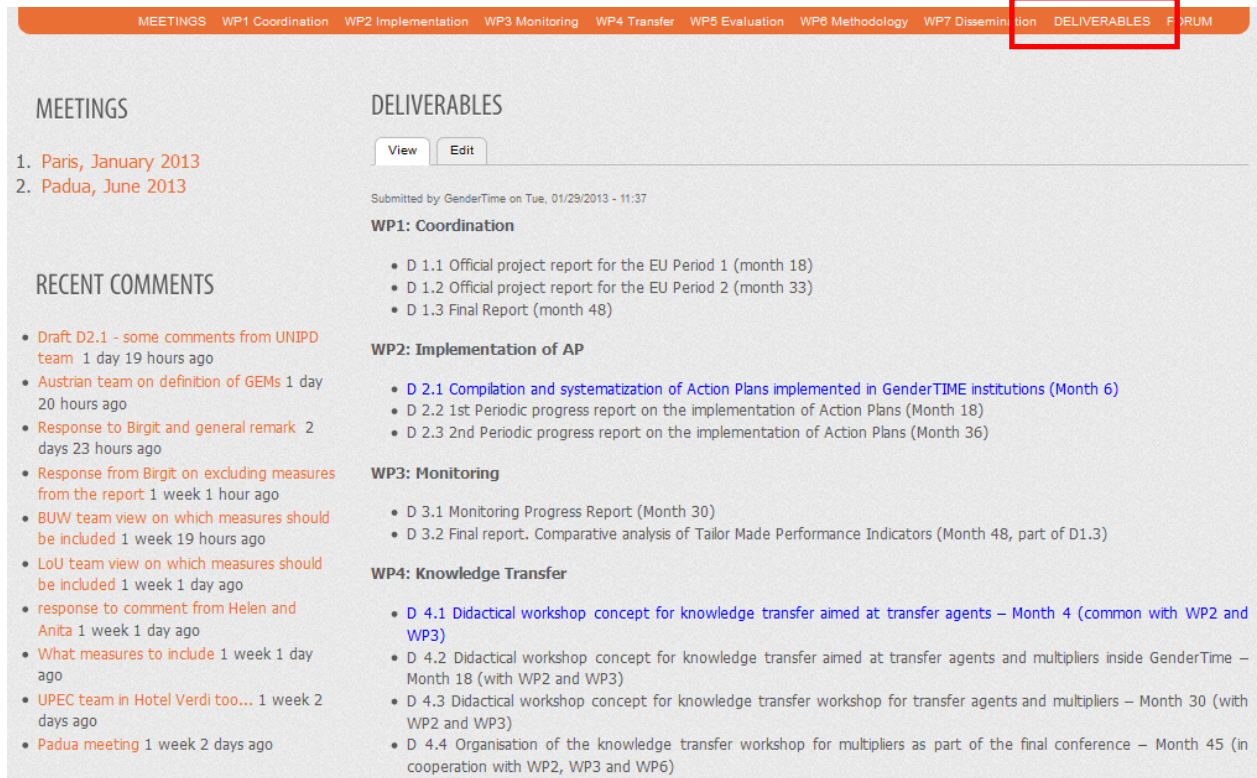


Figure 19 – WP7 Dissemination page

3.11 Deliverables page

[DELIVERABLES](#) page is currently arranged by Work packages (those with closer dates in the calendar are presented in blue colour).



MEETINGS WP1 Coordination WP2 Implementation WP3 Monitoring WP4 Transfer WP5 Evaluation WP6 Methodology WP7 Dissemination **DELIVERABLES** FORUM

MEETINGS

1. Paris, January 2013
2. Padua, June 2013

RECENT COMMENTS

- Draft D2.1 - some comments from UNIPD team 1 day 19 hours ago
- Austrian team on definition of GEMs 1 day 20 hours ago
- Response to Birgit and general remark 2 days 23 hours ago
- Response from Birgit on excluding measures from the report 1 week 1 hour ago
- BUW team view on which measures should be included 1 week 19 hours ago
- LoU team view on which measures should be included 1 week 1 day ago
- response to comment from Helen and Anita 1 week 1 day ago
- What measures to include 1 week 1 day ago
- UPEC team in Hotel Verdi too... 1 week 2 days ago
- Padua meeting 1 week 2 days ago

DELIVERABLES

View Edit

Submitted by GenderTime on Tue, 01/29/2013 - 11:37

WP1: Coordination

- D 1.1 Official project report for the EU Period 1 (month 18)
- D 1.2 Official project report for the EU Period 2 (month 33)
- D 1.3 Final Report (month 48)

WP2: Implementation of AP

- D 2.1 Compilation and systematization of Action Plans implemented in GenderTIME institutions (Month 6)
- D 2.2 1st Periodic progress report on the implementation of Action Plans (Month 18)
- D 2.3 2nd Periodic progress report on the implementation of Action Plans (Month 36)

WP3: Monitoring

- D 3.1 Monitoring Progress Report (Month 30)
- D 3.2 Final report. Comparative analysis of Tailor Made Performance Indicators (Month 48, part of D1.3)

WP4: Knowledge Transfer

- D 4.1 Didactical workshop concept for knowledge transfer aimed at transfer agents – Month 4 (common with WP2 and WP3)
- D 4.2 Didactical workshop concept for knowledge transfer aimed at transfer agents and multipliers inside GenderTime – Month 18 (with WP2 and WP3)
- D 4.3 Didactical workshop concept for knowledge transfer workshop for transfer agents and multipliers – Month 30 (with WP2 and WP3)
- D 4.4 Organisation of the knowledge transfer workshop for multipliers as part of the final conference – Month 45 (in cooperation with WP2, WP3 and WP6)

Figure 20 – Deliverables page

3.12 Forum page

[FORUM](#) page can be used to open new topics for discussion that can be linked to specific Work packages or other issues important for consortium members.

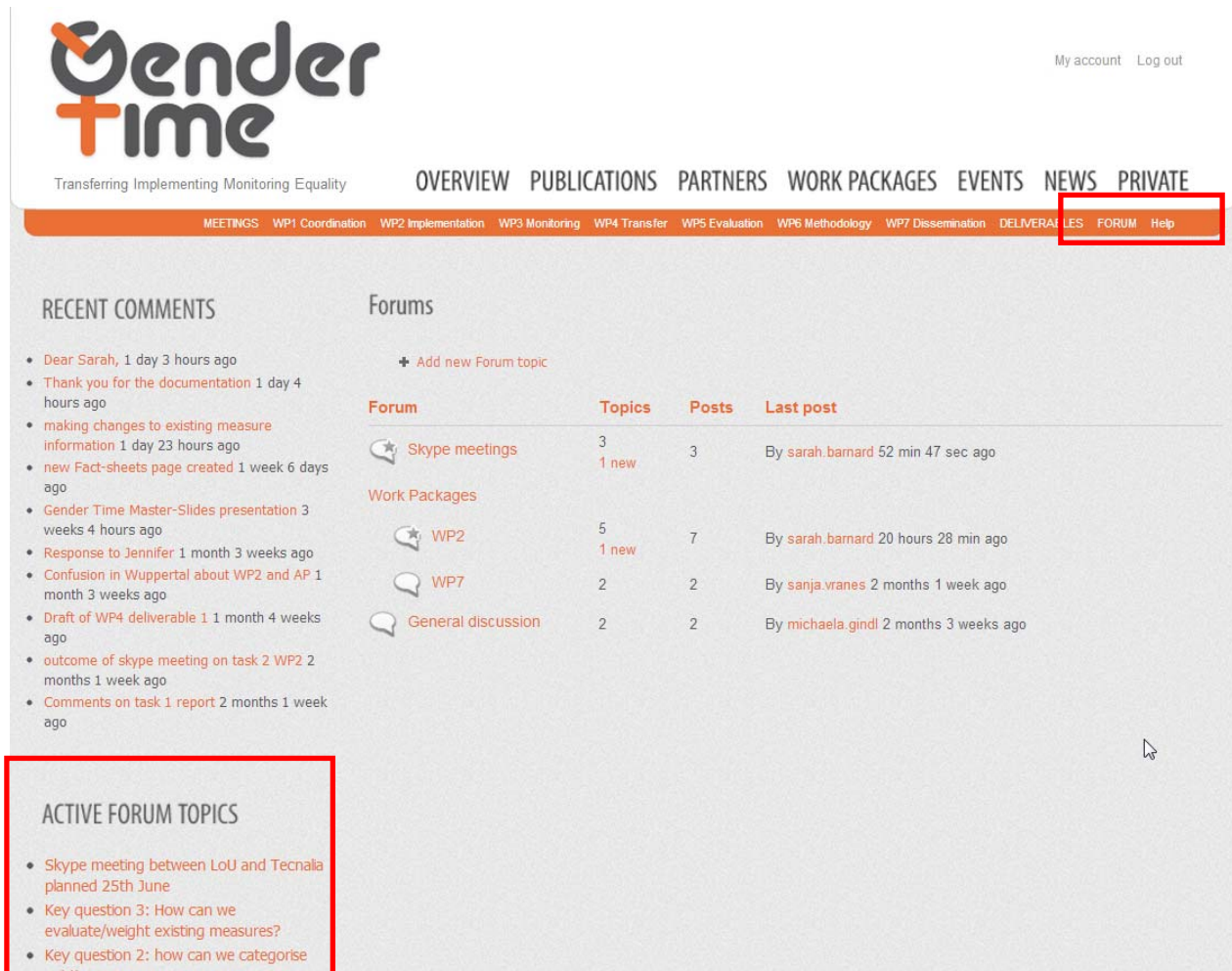


Figure 21 – Forum page

Forum page is organised in a structure composed of 3 levels, i.e.:

1. Forum
2. Topic
3. Comment

PUPIN, as a web administrator, is responsible for creating new Forum categories. At this moment, 4 forums have been created:

- Skype meetings
- WP2
- WP7
- General discussion

If project partners consider that it is interesting/necessary to create a new category, they should contact PUPIN.

Regarding the second hierarchy level, Topics are created under one of the existing forums. Although all partners are able to create topics we suggest that, before creating a new topic, in case it is related to one of the WP tasks, it is better to contact the task leader to coordinate the generated content. The name of new topic should be short but clear enough to represent its content and thus to make this tool more practical and usable for the consortium. The list of active forum topics is displayed in the left bottom corner on each private page (see Figure above).

Finally, it is possible to include comments, which refer to some of the topics. Regarding this, we suggest the following to facilitate information exchange:

- All the comments should have a subject (short and clear to identify the content);
- Comments should be short (1,500 characters with blank spaces, for example) and clear;
- When a new comment is added to the conversation, it should reply the first comment in that conversation.

4 GenderTime e-mailing list

The GenderTime project members can communicate to other partners using the consortium mailing list (consortium@mail.gendertime.org) which is managed through the PUPIN mail server (see Figure 22).

Additionally, the mailing list TransferAgents@mail.gendertime.org includes only Transfer Agents.

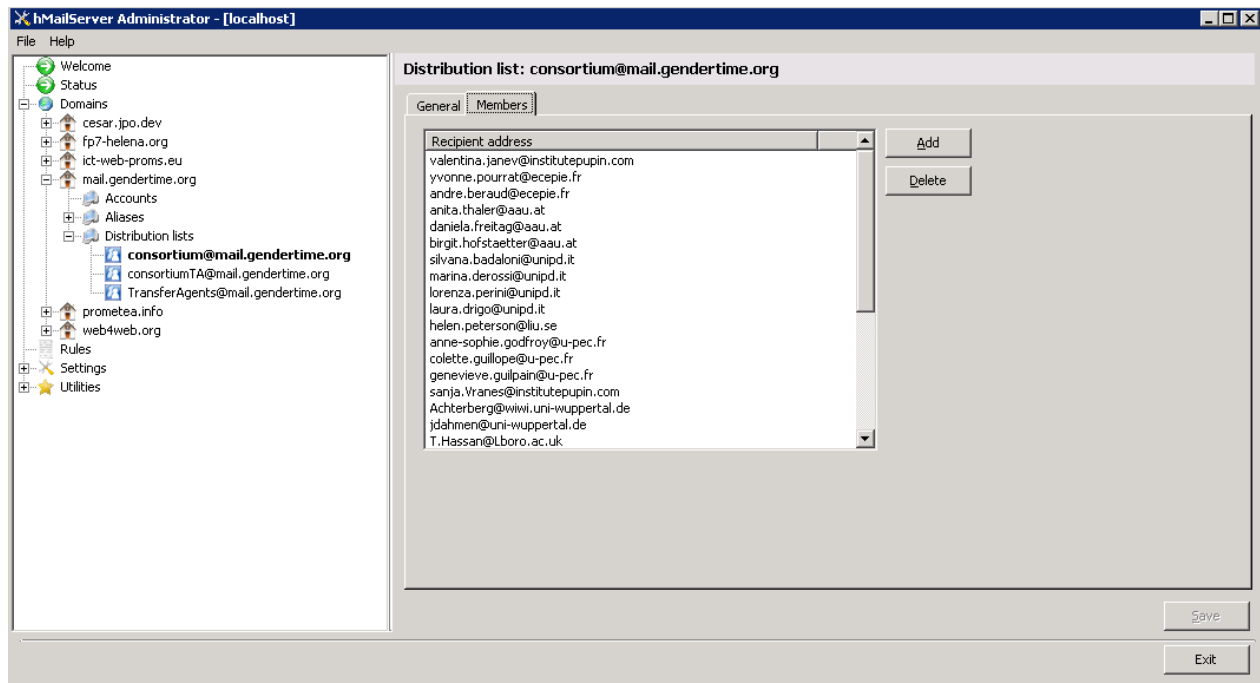
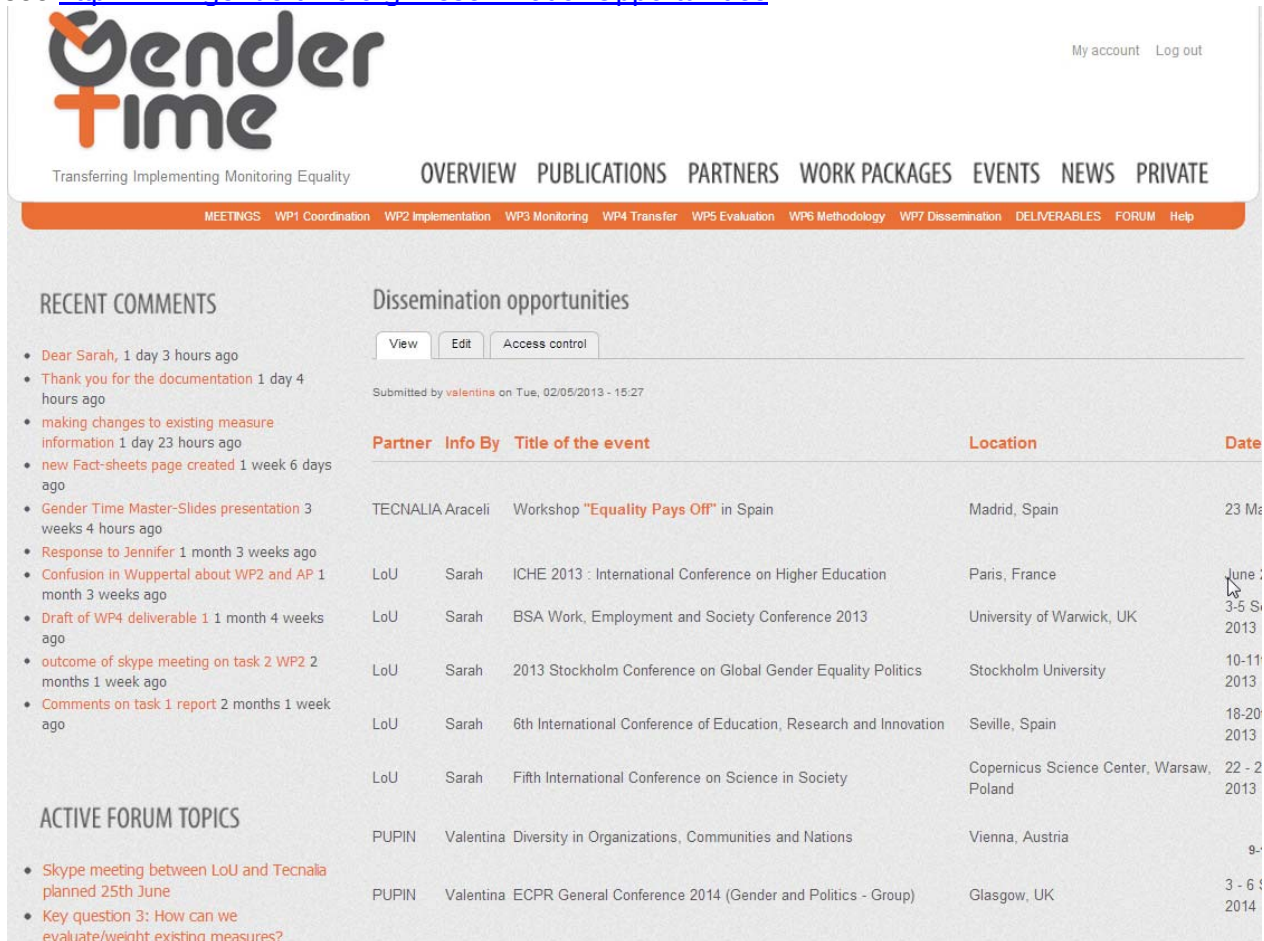


Figure 22 – PUPIN mailing server

5 Tracking the Dissemination Activities

5.1 Dissemination opportunities

In order to inform the consortium members about potential dissemination events, each user of the portal private section is allowed to modify the 'Dissemination opportunities' Table, see <http://www.gendertime.org/DisseminationOpportunities>.



The screenshot shows the GenderTime website interface. At the top, there is a navigation bar with links for OVERVIEW, PUBLICATIONS, PARTNERS, WORK PACKAGES, EVENTS, NEWS, and PRIVATE. Below this is a secondary navigation bar with links for MEETINGS, WP1 Coordination, WP2 Implementation, WP3 Monitoring, WP4 Transfer, WP5 Evaluation, WP6 Methodology, WP7 Dissemination, DELIVERABLES, FORUM, and Help. The main content area is divided into two sections: 'RECENT COMMENTS' and 'Dissemination opportunities'.

The 'Dissemination opportunities' section includes a table with the following data:

Partner	Info By	Title of the event	Location	Date
TECNALIA Araceli		Workshop "Equality Pays Off" in Spain	Madrid, Spain	23 Ma
LoU	Sarah	ICHE 2013 : International Conference on Higher Education	Paris, France	June : 3-5 S
LoU	Sarah	BSA Work, Employment and Society Conference 2013	University of Warwick, UK	2013
LoU	Sarah	2013 Stockholm Conference on Global Gender Equality Politics	Stockholm University	10-11 2013
LoU	Sarah	6th International Conference of Education, Research and Innovation	Seville, Spain	18-20 2013
LoU	Sarah	Fifth International Conference on Science in Society	Copernicus Science Center, Warsaw, Poland	22 - 2 2013
PUPIN	Valentina	Diversity in Organizations, Communities and Nations	Vienna, Austria	9-
PUPIN	Valentina	ECPR General Conference 2014 (Gender and Politics - Group)	Glasgow, UK	3 - 6 S 2014

Figure 23 – Dissemination opportunities

5.2 Dissemination activities

Consortium members should inform the dissemination team (PUPIN, LoU) about the activities such as:

- [Participation in SEMINARS, WORKSHOPS AND CONFERENCES \(2013-2016\)](#);
- [Publications](#) published in respectable journals ;
- Project promotions in media, see Table [Media coverage](#).

6 Conclusion

This Deliverable contains information about activities that the PUPIN team accomplished related to the GenderTime portal launching and maintenance in the first reporting period (M6).

At present, the portal private part contains documents related to WP1 Coordination, WP2 Implementation and WP7 Dissemination.

7 References

- Sarah Barnard, Araceli Gómez, Bodo Clavreul, D2.1 Compilation and Systemization of Action Plans implemented in Gendertime institutions.